

THE RALPH AND MERIEL RICHARDSON FOUNDATION

Registered Charity No: 1074030

Address for Correspondence: c/o Howard Kennedy, No.1 London Bridge London SE1 9BG

Tel: +44 (0)7899 551 145

AGREEMENT & DECLARATION

1. I hereby declare that all questions contained in this form have been fully and truthfully answered to the best of my ability and that the details of income, expenditure and capital are correct.
2. I understand that The Ralph and Meriel Richardson Foundation ("Foundation") will hold, under the provisions of the Data Protection Act 1988, the personal data and information ("Personal Information") I have disclosed in this Form and/or in any accompanying letter, communication or document supplied to you. I also understand that my Personal Information may be held by the Foundation in either written or digital/electronic form, and that from time to time the Foundation may need to deal with or process this Personal Information in order to be able to assist me.
3. I therefore give my consent to the Foundation for it to deal with and process my Personal Information for the purposes of:
 - the Trustees reviewing and assessing my application and furnishing copies of my Personal Information to the members from time to time of the Foundation's Grants Committee
 - the Foundation's Administrator sending details of my application and other Personal Information to other charities who may be able to assist me
 - the Foundation providing me with financial or welfare assistance
 - the Foundation assisting me in any way

N.B. The Foundation will only deal with and process your Personal Information for the purposes set out above and will not pass or disclose it to any third party for reasons other than those set out above without your consent. Please also note that if at any time you wish to withdraw your consent, you may do so by writing to the Administrator to notify the withdrawal of your consent.

Full Postcode: _____ Telephone No: _____

Registered Office: c/o Howard Kennedy, No.1 London Bridge London SE1 9BG
The Ralph and Meriel Richardson Foundation is a limited liability company registered in England and Wales Number 3674554

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ADDITIONAL ASSISTANCE APPLICATION FORM

FINANCIAL DETAILS

YEARLY INCOME – Please give details

Professional earnings	£
Business earnings	£
Bank interest	£
Dividends	£
Retirement Pension	£
Private Pension	£
Husband/Wife/Partner's separate Earnings/Pension	£
Income Support	£
Incapacity/Invalidity/Unemployment Benefit	£
Disability Related Benefits	£
Attendance Allowance	£
Family/Child Related Benefits	£
Housing Benefit	£
Income/grants from other Theatrical Charities	£
Income/grants from other Charities/sources	£
TOTAL	£

ASSETS

Current value of house/flat (if owned by you)	£
Bank Balances (Current Account)	£
Building Societies	£
Post Office Accounts	£
Other Income producing assets	£
TOTAL	£

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ANNUAL EXPENDITURE

Rent	£
Mortgage	£
Ground Rent/Service Charges	£
Council Tax	£
Water Rates	£
Heating	£
Electricity	£
Telephone	£
Household expenses	£
Arrears due of any kind (please state what and how much)	£ £ £ £
Domestic Help	£
Medical expenses	£
Credit Cards	£
HP Repayments	£
Other expenditure (please give details)	£ £ £ £
Child care	£
Insurance	£
TOTAL	£

Please return the completed form to:

The Administrator
The Ralph and Meriel Richardson Foundation
c/o HowardKennedy LLP,
No.1 London Bridge,
London, SE1 9BG

Tel: 07899 551 145
OR scan and email to: manager@sirralphrichardson.org.uk

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